

**SUPPLY AND DELIVERY OF OFFICE  
EQUIPMENT FOR IROSIN  
MUNICIPAL POLICE STATION**

Republic of the Philippines  
BIDS AND AWARDS COMMITTEE  
Municipality of Irosin

Reference Number: BAC-0029-2021

April 5, 2021

### REQUEST FOR QUOTATION

The Local Government Unit of Irosin, through its Bids & Awards Committee (BAC), requests suppliers/manufacturers/distributors/contractors to submit price quotations for the hereunder project:

Name of Project : **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR IROSIN MUNICIPAL POLICE STATION**

Brief Description : **1set computer: specs: desktop intel core i3, 4GB DDR4, 1TB HDD, 15'HD windows 10 with complete package/set (mouse, keyboard, power supply, webcam); 1unit printer; 1unit aircon 2 horse power**

Approved Budget for the Contract : **Php 81,000.00**  
Delivery Period : **7 calendar days**  
Contract Duration : **one (1) month**  
Source of Fund : **General Fund (PNP)**

For particulars, please contact the Bids & Awards Committee through its BAC Chairman, Noel D. Mercado II or call telephone number (056) 557-3043.

Prepared by:

  
**MARIA RACHEL P. GONZALES**  
Head, BAC Secretariat

Approved by:

  
**NOEL D. MERCADO II**  
BAC Chairman

Standard Form Number: SF-GOOD-49  
Revised on: May 24, 2004

Republic of the Philippines  
Local Government Unit of Irosin  
Municipal Compound, San Julian, Irosin, Sorsogon  
Telefax: (056) 557-3043  
[www.irosin.gov.ph](http://www.irosin.gov.ph)  
[info@irosin.gov.ph](mailto:info@irosin.gov.ph)

**Notice of Award**

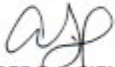
April 22, 2021

**F.E. LEE ENTERPRISES – Prop.**  
Sorsogon City

Sir/Madam:

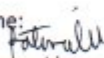
We are happy to notify you that the contract for **Supply and Delivery of Office Equipment for Irosin Municipal Police Station** is awarded to you in the Contract Price equivalent to **Eighty Thousand Nine Hundred Ninety Nine Pesos (P 80,990.00)**.

Very truly yours,



**ALFREDO J. CIELO, JR.**  
Municipal Mayor

Conforme:



Date: 4/22/21

The Head of the Procuring Entity, through the Procurement Office/Unit, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.



Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

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**NOTICE TO PROCEED**

April 23, 2021

**F.E. LEE ENTERPRISES – Prop.**  
Sorsogon City

Sir/Madam:

The attached Contract Agreement having been approved, notice is hereby given to **F.E. Lee Enterprises** that work may commence on the **Supply and Delivery of Office Equipment for Irosin Municipal Police Station** effective on **May 4, 2021**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Irosin.

Very truly yours,



**HON. ALEREDO J. CIELO, JR.**  
Local Chief Executive

I acknowledge receipt of this Notice on 4/23/21

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: [Handwritten Signature]

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) calendar days from the date of the approval of the contract.