

**SUPPLY AND DELIVERY OF
DIGITAL COPIER FOR
SANGGUNIANG BAYAN OFFICE**

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
Municipality of Irosin

Reference Number: BAC-0080-2020

October 20, 2020

REQUEST FOR QUOTATION

The Local Government Unit of Irosin, through its Bids & Awards Committee (BAC), requests suppliers/manufacturers/distributors/contractors to submit price quotations for the hereunder project:

Name of Project : **SUPPLY AND DELIVERY OF DIGITAL COPIER FOR SANGGUNIANG BAYAN OFFICE**

Brief Description : **1 unit digital copier: 128mb system memory; 600 x 600 dpi; standard front, 2 loading cassettes, stack bypass; duplex auto documents feeder; 14,600 sheets/toner; networkable; copier-printer-scanner**

Approved Budget for the Contract : **Php 185,000.00** ✓

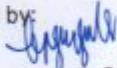
Delivery Period : **7 calendar days** ✓

Contract Duration : **one (1) month** ✓

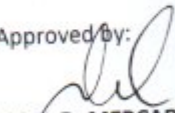
Source of Fund : **General Fund (SB)** ✓

For particulars, please contact the Bids & Awards Committee through its BAC Chairman, Noel D. Mercado II or call telephone number (056) 557-3043.

Prepared by:


MARIA RACHEL P. GONZALES
Head, BAC Secretariat

Approved by:


NOEL D. MERCADO II
BAC Chairman

Number: SF-GOOD-49
Date: May 24, 2004

Republic of the Philippines
Local Government Unit of Irosin
Municipal Compound, San Julian, Irosin, Sorsogon
Telefax: (056) 557-3043
www.irosin.gov.ph
info@irosin.gov.ph

Notice of Award

November 5, 2020


ZOOMWORKS CORPORATION – Prop.
JVJ Bldg., Landco Business Park, Capantawan Legazpi City

Madam:

We are happy to notify you that the contract for the **Supply and Delivery of Digital Copier for Sangguniang Bayan** is awarded to you in the Contract Price equivalent to **One Hundred Eighty Four Thousand Nine Hundred Ninety Pesos (P 184,990.00)**.

Very truly yours,


ALFREDO J. CIELO, JR.
Municipal Mayor

Conforme: 
Dr. Alan Y. Ongjoco
Date: 11/5/20

The Head of the Procuring Entity, through the Procurement Office/Unit, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.

PURCHASE ORDER

LGU - Irosin, Sorsogon
LGU

ZOOMWORKS CORPORATION
JVG BLDG LANDCO BUSINESS PARK
CAPANTAWAN LEGAZPI CITY

P.O. Number: 637
Date: 11/6/20
Mode of Procurement: Small Value
PR No. 237

Gentleman:

Please furnish this office the following articles subject to the terms and conditions contain herein

Place of Delivery: LGU - Irosin
Date of Delivery: 11/20


Delivery Term: 3 Days
Payment term: cash

Item No.	Units	Qty.	Description	Unit Cost	Amount
1	Unit	1	Digital Monochrome Copier IR2525 Specification: > 128mb system memory > 600x600 dpi > standard front, 2 loading cassettes, stack bypass > duplex auto document feeder > 14, 600 sheets/toner > networkable	184,990.00	184,990.00
TOTAL					184,990.00


Total amount in words: ONE HUNDRED EIGHTY FOUR THOUSAND NINE HUNDRED NINETY Pesos...

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for everyday of delay shall be imposed

Conforme:


DR. ALAN Y. ONGJOCO

Dealer


DR. ALAN Y. ONGJOCO
Authorized Representative

Very truly yours,


ADONIS E. FORTES
MTO

Approved by:


CHRISTIAN D. LIM
Municipal Vice Mayor



Number: SF-GOOD-56
May 24, 2004

Republic of the Philippines
Local Government Unit of Irosin
Municipal Compound, San Julian, Irosin, Sorsogon
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NOTICE TO PROCEED

November 9, 2020

ZOOMWORKS CORPORATION – Prop.
JVG Bldg., Landco Business Park, Capantawan Legazpi City

Sir/Madam:

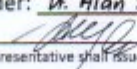
The attached Contract Agreement having been approved, notice is hereby given to **Zoomworks Corporation** that work may commence on the **Supply and Delivery of Digital Copier for Sangguniang Bayan** effective on **November 17, 2020**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Irosin.

Very truly yours,


HON. ALFREDO J. CIELO, JR.
Local Chief Executive

I acknowledge receipt of this Notice on 11/9/20
Name of the Representative of the Bidder: Dr. Alan Y. Ongjoco
Authorized Signature: 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) calendar days from the date of the approval of the contract.