

**SUPPLY AND DELIVERY OF SCHOOL  
SUPPLIES FOR INDIGENT PUPILS  
(KINDER & GRADE 1)**

Standard Form Number: SF-GOOD-49  
Revised on: May 24, 2004

Republic of the Philippines  
Local Government Unit of Irosin  
Municipal Compound, San Julian, Irosin, Sorsogon  
Telefax: (056) 557-3043  
[www.irosin.gov.ph](http://www.irosin.gov.ph)  
[info@irosin.gov.ph](mailto:info@irosin.gov.ph)

**Notice of Award**


May 22, 2018

**ANNELEE J. OBNIAL**  
Annelee Enterprises – Prop.  
Casini, Irosin, Sorsogon

Ma'am/Sir:

We are happy to notify you that the contract for the **Supply and Delivery of School Supplies for Indigent Pupils (Kinder & Grade 1)** is awarded to you in the Contract Price equivalent to **One Hundred Ninety Eight Thousand Four Hundred One Pesos and Forty Centavos (P 198,401.40)**.

Very truly yours,

  
**ALFREDO J. CIELO, JR.**  
Municipal Mayor

Conforme:

  
Date: 5/22/18

The Head of the Procuring Entity, through the Procurement Office/Unit, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.

Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

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Local Government Unit of Irosin  
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[www.irosin.gov.ph](http://www.irosin.gov.ph)  
[bac@irosin.gov.ph](mailto:bac@irosin.gov.ph)

**NOTICE TO PROCEED**

May 24, 2018

**ANNELEE J. OBNIAL**  
Annelee Enterprises – Prop.  
Casini, Irosin, Sorsogon

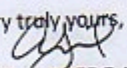
Sir/Madam:

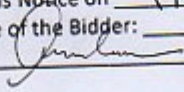
The attached Contract Agreement having been approved, notice is hereby given to **Annelee Enterprises** that work may commence on the **Supply and Delivery of School Supplies for Indigent Pupils (Kinder & Grade 1)** effective on **June 4 2018**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Irosin.

Very truly yours,

  
**HON. ALFREDO J. CIELO, JR.**  
Local Chief Executive

I acknowledge receipt of this Notice on 5/24/18  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature:  \_\_\_\_\_

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven(7) calendar days from the date of the approval of the contract.

Reference Number: BAC-055-2018

May 9, 2018

## REQUEST FOR QUOTATION

The Local Government Unit of Irosin, through its Bids & Awards Committee (BAC), requests suppliers/manufacturers/distributors/contractors to submit price quotations for the hereunder project:

Name of Project : **SUPPLY AND DELIVERY OF SCHOOL SUPPLIES FOR INDIGENT PUPILS (Kinder & Grade 1)**

Brief Description : **1332pcs backpack; 1332pcs crayon 16's; 1332pcs grade pad; 1332pcs jumbo pencil**

Approved Budget for the Contract : **Php 199,800.00**

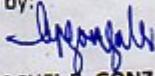
Delivery Period : **7 calendar days**

Contract Duration : **one (1) month**

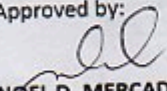
Source of Fund : **General Fund (Mayor's Office)**

For particulars, please contact the Bids & Awards Committee through its BAC Chairman, Noel D. Mercado II or call telephone number (056) 557-3043.

Prepared by:

  
**MARIA RACHEL P. GONZALES**  
Head, BAC Secretariat

Approved by:

  
**NOEL D. MERCADO II**  
BAC Chairman

Supplier: Annelee Enterprises PO No.: 0294  
 Address: Irosin, Sorsogon Date: 5/23/18  
 Mode of Procurement: Small Value  
 PR NO./S 0472

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery: LGU-Irosin Delivery Term: 7 Day  
 Date of Delivery: 6/9/18 Payment Term: 0%

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	pcs.	1,332	Backpack	79.50	105,894.00
2	pcs.	1,332	Crayon's 16's	44.75	59,607.00
3	pcs.	1,332	Grade pad	14.80	19,713.60
4	pcs.	1,332	Jumbo pencil	9.90	13,186.80
					<b>P 198,401.40</b>

**Total Amount in Words: One Hundred Ninety Eight Thousand Four Hundred One Pesos and /40...**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for everyday of delay shall be imposed.

Very truly yours,

ADONIS E. FORTES  
 Municipal Treasurer

Conforme:  
[Signature]  
 Signature Over printed Name

Approved By:  
[Signature]  
**ALFREDO J. CIELO JR.**  
 Municipal Mayor

\_\_\_\_\_  
 (Date)