

# SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR MDRRMO

Republic of the Philippines  
Local Government Unit of Irosin  
Municipal Compound, San Julian, Irosin, Sorsogon  
Telefax: (056) 557-3043  
[www.irosin.gov.ph](http://www.irosin.gov.ph)  
[info@irosin.gov.ph](mailto:info@irosin.gov.ph)

## Notice of Award


April 25, 2018

**ANNELEE J. OBNIAL**  
Annelee Enterprises – Prop.  
Casini, Irosin, Sorsogon

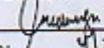
Ma'am/Sir:

We are happy to notify you that the contract for the **Supply and Delivery of Office Equipment for MDRRMO Office** is awarded to you in the Contract Price equivalent to **One Hundred Sixty One Thousand Six Hundred Fifty Pesos (P 161,650.00)**.

Very truly yours,

  
**ALFREDO J. CIELO, JR.**  
Municipal Mayor

Conforme:

  
Date: 4/25/18

The Head of the Procuring Entity, through the Procurement Office/Unit, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.

Revised on: May 24, 2004

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**NOTICE TO PROCEED**

April 27, 2018

**ANNELEE J. OBNIAL**  
Annelee Enterprises – Prop.  
Casini, Irosin, Sorsogon

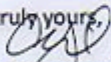
Sir/Madam:


The attached Contract Agreement having been approved, notice is hereby given to **Annelee Enterprises** that work may commence on the **Supply and Delivery of Office Equipment for MDRRMO Office** effective on **May 9, 2018**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Irosin.

Very truly yours,

  
**HON. ALFREDO J. CIELO, JR.**  
Local Chief Executive

I acknowledge receipt of this Notice on 4/27/18  
Name of the Representative of the Bidder: ANNELEE J. OBNIAL  
Authorized Signature: 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven(7) calendar days from the date of the approval of the contract.



Republic of the Philippines  
BIDS AND AWARDS COMMITTEE  
Municipality of Irosin

Reference Number: BAC-0036-2018

April 11, 2018

### REQUEST FOR QUOTATION

The Local Government Unit of Irosin, through its Bids & Awards Committee (BAC), requests suppliers/manufacturers/distributors/contractors to submit price quotations for the hereunder project:

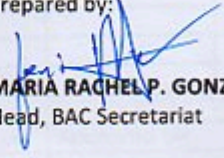
Name of Project : **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR MDRRMO**

Brief Description : **3 unit tv brackets; 1unit steel filling cabinet (4 layers); 1 unit sound (3-15" powered speaker 500 watts, amplifier 900 watts, 2-6 ft speaker tri-stand, 2-10 meter microphone); 1 unit office swivel chair high back with adjustable seat; 1 unit office swivel chair low back with adjustable seat; 1 unit 40" LED backlight TV with glass stand; 1 set seaters leather sofa; water dispenser**

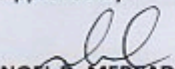
Approved Budget for the Contract : **Php 162,705.20**  
Delivery Period : **7 calendar days**  
Contract Duration : **one (1) month**  
Source of Fund : **Calamity Fund (MDRRMO)**

For particulars, please contact the Bids & Awards Committee through its BAC Chairman, Noel D. Mercado II or call telephone number (056) 557-3043.

Prepared by:

  
**MARIA RACHEL P. GONZALES**  
Head, BAC Secretariat

Approved by:

  
**NOEL D. MERCADO II**  
BAC Chairman

Supplier: ANNELEE ENTERPRISES  
Address: IROSIN, SORSOGON

Mode of Payment  
PR No. 0310

Gentleman:

Please furnish this office the following articles subject to the terms and conditions contain herein

Place of Delivery: Lbu-100th

Delivery Term: 2 Day

Date of Delivery: 5/2/18

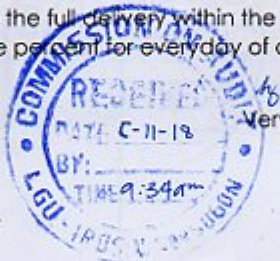
Payment term: COB

Item No.	Units	Qty.	Description	Unit Cost	Amount
1	unit	3	TV Bracket	2,250.00	6,750.00
2	unit	1	Steel Filing Cabinet	12,800.00	12,800.00
3	unit	1	Sound System( 3-15" powered speaker 500 watts, amplifier 900 watts, 2-6 feet speaker tri-stand, 2-10 meter microphone	69,800.00	69,800.00
4	unit	1	office swivel chair high back with adjustable seat	7,950.00	7,950.00
5	unit	1	office swivel chair low back with adjustable seat	1,950.00	1,950.00
6	unit	1	40" LED backlight TV with glass stand	29,950.00	29,950.00
7	set	1	3 seaters leather sofa	24,500.00	24,500.00
8	unit	1	water dispenser	7,950.00	7,950.00
<b>TOTAL</b>					<b>161,650.00</b>

Total amount in words: **One Hundred Sixty One Thousand Six Hundred Fifty Pesos Only...**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:



Very truly yours,

ADONIS E. FORTES

Dealer

Approved by:

ALFREDO J. CIELO Jr.

Municipal Mayor

Authorized Representative