

# OFFICE EQUIPMENT FOR MDDRMO

Republic of the Philippines  
BIDS AND AWARDS COMMITTEE  
Municipality of Irosin

Reference Number: BAC-0109-2017

October 10, 2017

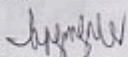
## REQUEST FOR QUOTATION

The Local Government Unit of Irosin, through its Bids & Awards Committee (BAC), requests suppliers/manufacturers/distributors/contractors to submit price quotations for the hereunder project:

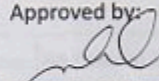
Name of Project	:	OFFICE EQUIPMENT FOR MDDRMO
Brief Description	:	1 pc 4-layer filing cabinet; 1 set office cabinet; 1 set computer desktop: intel core i3, 4GB DRR3, 1tb HDD, 18.6" LED monitor; 1 pc printer 3 in 1 continuous ink system
Approved Budget for the Contract	:	Php 90,866.98
Delivery Period	:	7 calendar days
Contract Duration	:	one (1) month
Source of Fund	:	Trust Fund (MDDRMO)

For particulars, please contact the Bids & Awards Committee through its BAC Chairman, Noel D. Mercado II or call telephone number (056) 557-3043.

Prepared by:

  
MARIA RACHEL P. GONZALES  
Head, BAC Secretariat

Approved by:

  
NOEL D. MERCADO II  
BAC Chairman





Standard Form Number: SF-GOOD-56  
Revised on: May 24, 2004

Republic of the Philippines  
Local Government Unit of Irosin  
Municipal Compound, San Julian, Irosin, Sorsogon  
Telefax: (056) 557-3043  
[www.irosin.gov.ph](http://www.irosin.gov.ph)  
[bac@irosin.gov.ph](mailto:bac@irosin.gov.ph)

**NOTICE TO PROCEED**

November 6, 2017

**TERESA G. OLBES**  
OLBES ENTERPRISES – Prop.  
San Julian, Irosin, Sorsogon

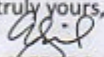
Sir/Madam:


The attached Contract Agreement having been approved, notice is hereby given to **Olbes Enterprises** that work may commence on the **Supply and Delivery of Office Equipment for MDRRMO** effective on **November 14, 2017**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Irosin.

Very truly yours,

  
**HON. ALFREDO J. CIELO, JR.**  
Local Chief Executive

I acknowledge receipt of this Notice on 11/6/17  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature:  \_\_\_\_\_

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven(7) calendar days from the date of the approval of the contract.

Standard Form Number: SF-GOOD-49  
Revised on: May 24, 2004

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Local Government Unit of Irosin  
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[www.irosin.gov.ph](http://www.irosin.gov.ph)  
[info@irosin.gov.ph](mailto:info@irosin.gov.ph)

**Notice of Award**

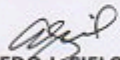
November 2, 2017

**TERESA G. OLBES**  
OLBES ENTERPRISES – Prop.  
San Julian, Irosin, Sorsogon

Ma'am/Sir:

We are happy to notify you that the contract for the **Supply and Delivery of Office Equipment for MDRRMO** is awarded to you in the Contract Price equivalent to **Ninety Thousand Eight Hundred Pesos (90,800.00)**.

Very truly yours,

  
**ALFREDO J. CIELO, JR.**  
Municipal Mayor

Conforme:

  
Date: 11/2/17

The Head of the Procuring Entity, through the Procurement Office/Unit, immediately upon approval of the recommendation for award, shall issue the Notice of Award to the bidder with the LCRB.