

# Issuance of Sanitary Permits/Health Care and Sanitary Services

**ABOUT THE SERVICES:** Food and Non-food business establishments are required to secure sanitary permit to make sure they observe the standard of the Sanitary Code of the Philippines. Workers /in said establishments are also required to secure health cards.

Business falls into two categories:

1. Food or those dealing in food preparation and processing. In this case, proprietors, managers, waiters and waitresses & cooks required to secure health cards.
2. Non-food or other establishments not involved in food preparation and processing, in which case managers, helpers, salesmen, salesladies and laborers are required to secure health cards.

Sanitary Permits and Health Cards are requirements for securing Mayor's Permits and Business License in the Municipality.

<b>CLIENT GROUPS:</b>	Owners/operators or food and non-food business establishments. Workers in food and non-food business and establishments
<b>REQUIREMENTS:</b>	Copy of official receipt obtained from business permit payments.
<b>SERVICE SCHEDULE:</b>	Monday to Friday 8:00 AM to 12:00 noon & 1:00 to 5:00 PM
<b>TOTAL PROCESSING TIME:</b>	52 minutes

<b>TOTAL FEES/CHARGES:</b>	<ul style="list-style-type: none"> <li>• Health Card – P 20.00/person</li> <li>• Sanitary permit – P 15.00</li> </ul>
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Step 1 >> 5 minutes

Go to RHU and secure a checklist of requirements for securing sanitary permit/health cards.

Rural Sanitary Inspector(RSI) issues checklist of requirements.

Step 2 >> 5 minutes

Upon completion of the requirements, go back to RHU and submit stool sample for fecalysis and sputum for microscopy. Wait for the service as to release of the exam results and the schedule of the physical examination.

Rural Sanitary Inspector(RSI) obtains stool sputum samples and advises clients of the release of examination results and schedule of physical examination.

Step 3 >> 5 minutes

Return to the RHU on the appointed date to secure laboratory results to undergo physical examinations.

Municipal Health Officer performs physical examination

Step 4 >> 2 minutes

If there are no advance findings, you will be issued a sanitary permit and health card.

Rural Sanitary Inspector(RSI) issues Sanitary Permit & Health Card

Step 5 >> 10 minutes

If there are findings, take note of the corrective measures to comply with the Sanitary Code Standard of the Philippines.

Rural Sanitary Inspector(RSI) briefs client of the process

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# Provision of Anti Tuberculosis Medicine and Services

**ABOUT THE SERVICES:** The Municipal Government of Irosin, in partnership with international and national government and non-government agencies and organizations, implements an anti-tuberculosis program to prevent the spread of tuberculosis and to treat TB patients.

<b>CLIENT GROUPS:</b>	Patients with Tuberculosis
<b>REQUIREMENTS:</b>	NONE
<b>SERVICE SCHEDULE:</b>	Monday to Friday 8:00 AM to 12:00 noon & 1:00 to 5:00 PM
<b>TOTAL PROCESSING TIME:</b>	1 hour and 35 minutes
<b>TOTAL FEES/CHARGES:</b>	NONE

Step 15 minutes

Go to Barangay Health Station inquire about the requirements for availing of tuberculosis treatment. Provide the necessary information during the initial interview and during taking of medical history record.

Midwife on duty answers queries on TB treatment. Conduct interview and records client medical history. Refer client to the RHU if the case warrants immediate attention.

Step 215 minutes

Proceed to the RHU in your Municipality

Midwife or Nurse on duty evaluates records and conduct counseling on TB instructs clients on the proper procedures in

collecting sputum specimen

Step 35 minutes per visit

Submit for sputum microscopy 3 sputum specimens take for 2 to 3 consecutive days.

Midwife or Municipal Health Officer on duty obtain from client sputum samples for microscopy, advice client of the date of release of results. Results may be claimed at Barangay Health Stations.

Step 410 minutes

Go to Barangay Health Stations and secure the sputum examination result.

Midwife on duty releases sputum examination

Step 51 hour

If result is positive, go back to RHU for information and counseling and for enrollment in multi-drug therapy.

Midwife on duty conduct counseling

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## Provision of Laboratory Examination Service

**ABOUT THE SERVICES:** The Municipal Health Office officers' routine laboratory examination such as urinalysis, fecalysis, complete blood count, sputum microscopy.

<b>CLIENT GROUPS:</b>	General Public
<b>REQUIREMENTS:</b>	Referral slip or examination request

<b>SERVICE SCHEDULE:</b>	Monday to Friday 8:00 AM to 12:00 noon & 1:00 to 5:00 PM
<b>TOTAL PROCESSING TIME:</b>	30 minutes
<b>TOTAL FEES/CHARGES:</b>	<p style="text-align: center;"><b>Laboratory Fees</b></p> <ul style="list-style-type: none"> <li>• P 20.00 – Urinalysis</li> <li>• P 20.00 – Fecalysin</li> <li>• Free of Charge – SPUTUM EXAM</li> <li>• P 30.00 – Blood Typing</li> <li>• P 70.00 – G/S (Gram Stain)</li> <li>• P 100.00 – Pregnancy Test</li> <li>• P 50.00 – CBC (Complete Blood Count)</li> <li>• P 70.00 – Cholesterol</li> <li>• P 50.00 – Platelet</li> <li>• P 20.00 – Nebulization</li> <li>• P 100.00 – Excision</li> <li>• P 50.00 – I&amp;D (Incision and Drainage)</li> <li>• P 70.00 – FBS (Fasting Blood Sugar)</li> </ul>

Step 1 >> 15 minutes

Proceed to MH0 to present laboratory request and receive instruction from the medical Technologists on the examination and preparations needed.

Medical Technologist verifies laboratory request and briefs client on the examination and preparation needed.

Step 2 >> 10 minutes

Provide the specimen needed for the requested laboratory test/examination. You will be advised of the date of release of the results.

1. If applicable, submit yourself for blood typing
2. If applicable, submit yourself to a complete blood count.
3. If applicable, submit yourself to a urinalysis test
4. If applicable, submit yourself to a fecalysin test
5. If required submit yourself for a pregnancy test

6. If applicable, submit yourself to a sputum examination

Medical Technologist obtains specimen from clients and advises client of the date of release of results.

\*Depending on the specimens to be evaluated, results can be secured from 1 hour to 1 day upon submission of specimen.

Step 3 >> 60 minutes

Secure the results of the laboratory exams and sign your name in the logbook

Medical Technologist release the laboratory results

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## Provision of Family Planning Services

**ABOUT THE SERVICES:** The Municipal Health Office provides family planning to advocate proper child spacing and birth control.

<b>CLIENT GROUPS:</b>	General Public
<b>REQUIREMENTS:</b>	NONE
<b>SERVICE SCHEDULE:</b>	Monday to Friday 8:00 AM to 12:00 noon & 1:00 to 5:00 PM
<b>TOTAL PROCESSING TIME:</b>	30 minutes
<b>TOTAL FEES/CHARGES:</b>	NONE

Step 1 >> 10 minutes

Go to the Rural Health Unit and state your request for information and/or counseling service

FP Program Coordinator/ Brgy. Health Midwife accommodates

client

Step 2 >> 5 minutes

Register your name in the logbook

Nursing Attendant secures clients signature in the logbook

Step 3 >> 60 minutes

You will go through a counseling session and receive IEC materials as reference.

Nurse Coordinator conducts counseling session and hand out reference/ IEC materials

Step 4 >> 20 minutes

Attend counseling of continuing users

Rural Health Midwife conducts counseling Session

Step 5 >> 35 minutes

For those requesting DMPA injection for the first time:

1. Approach the Midwife/nurse on duty to inquire about DMPA.
2. Provide the information needed during the initial interview/ taking of medical history records. Make sure that all the details are provided.

1. RP program Coordinator accommodates client and answers queries on DMPA
2. Nurse/Person in charge conducts interview, Records medical and OB-Gyne history of client and determine whether client will not have adverse reactions to DMPA then issue an appointment card

Step 6 >> 25 minutes

For those who have already availed of DMPA:

1. Present your DMPA card and wait as the rural health midwife/public health nurse validates your schedule.
2. Proceed to the Nurse Station for the administration of DMPA injection.
3. Register your name in the logbook and wait for advice to

your next appointment.

1. Nurse/Person in charge reviews client's DMPA card and validates schedule. Take and record client's blood pressure
2. Nurse/Person in charge administers DMPA
3. Nurse/Person in charge advice client of next appointment

\*DMPA injections are administered every 3 months

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# Provision of Dental Examination, Tooth Extraction

**ABOUT THE SERVICES:** To ensure proper and adequate oral hygiene for Irosinians, the Municipal Health Office provides dental services.

<b>CLIENT GROUPS:</b>	General Public
<b>REQUIREMENTS:</b>	NONE
<b>SERVICE SCHEDULE:</b>	Monday to Friday 8:00 AM to 12:00 noon & 1:00 to 5:00 PM
<b>TOTAL PROCESSING TIME:</b>	45 minutes
<b>TOTAL FEES/CHARGES:</b>	Dental Extraction – P 50.00

Step 1 >> 15 minutes

Go to the Municipal Health Office and Register your name in the logbook. As an initial procedure, your blood pressure will be taken and recorded.

You will be called by the dental aide.

Dental Aide registers client, and records client's blood pressure.

Step 2 >> 15-30 minutes



Proceed to the dental room to undergo tooth examination, tooth extraction (if needed), and/or post-examination extraction.